



**SMALL BUSINESS ENTERPRISE – ARCHITECTURAL & ENGINEERING (SBE/AE)
CERTIFICATE OF UNAVAILABILITY**

I, _____, _____
Name Title

of _____, _____ certify that on _____
Firm Name Date

I contacted _____
SBE/AE Firm

to offer an opportunity for the scopes of service to be performed on Miami-Dade County Contract
No. _____

Scope of Service(s) Sought	Method of Contact

Signature

Print Name

Title

I, _____ was offered the above opportunity to submit Letter of Agreement.
SBE/AE

I am unavailable to perform the above service at the above specified time due to:

Name of SBE/AE Firm

SBE/AE Certification Number

Expiration Date

Signature

Print Name

Title

List of Certified Firms: <http://www.miamidade.gov/smallbusiness/certification-lists.asp>

SBD's Website: <http://www.miamidade.gov/smallbusiness/>

Small Business Development Division – Internal Services Department

**SBD 103
(Formerly CBE103)
(Revised 1/15)**